

SUBMITTAL TRACKING

PART I

WBS ELEMENT AND TIP NUMBER:

SUBMITTAL TYPE:

RESIDENT ENGINEER:

TELEPHONE NUMBER:

DIVISION ENGINEER:

REVIEWING AUTHORITY:

CONTRACTOR:

DATE RECEIVED FROM CONTRACTOR:

DATE TRANSMITTED TO REVIEWING UNIT:

THIS SUBMITTAL HAS A TURNAROUND TIME OF _____ DAYS. IN ORDER TO MEET THIS DEADLINE, THE RESIDENT ENGINEER MUST RECEIVE THE REVIEWED SUBMITTAL BY _____.

REMARKS (RESIDENT ENGINEER):

PART II

DATE RECEIVED BY REVIEWING UNIT:

DATE TRANSMITTED TO RESIDENT ENGINEER:

REMARKS (REVIEWING UNIT):

PART III

DATE RECEIVED FROM REVIEWING UNIT:

DATE RETURNED TO CONTRACTOR:
